

Course Calendar: March 2010

Helping you manage your technology better day in and day out – that's our concern. Visit our web site or call our office at 703-4303 (Calgary area) or 1-866-999-4638 (toll-free outside of Calgary) for course summaries, pricing and discounts. Custom bookings and tutoring are also available.

Web Publishing	Mar	Time	Price
Building Web Sites with Dreamweaver CS4 – level 1	13 & 14	9 am – 4 pm	\$299
Building Web Pages – an Introduction	20	9 am – 4 pm	\$189
From Idea to Web Site: Real time planning for small business	27	9 am – 4 pm	\$235
A Home of your Own: Building a Family Web Page	29	5:30 – 8:30 pm	\$95
Hardware, Software & Internet			
Computer Basics 1 with Microsoft Windows XP	1	5:30 – 8:30 pm	\$95
Computer Basics 2 with Microsoft Windows XP	2	5:30 – 8:30 pm	\$95
Microsoft Outlook 2007 – level 1	4	9 am – 4 pm	\$189
Microsoft Word 2007 – level 1	5	9 am – 4 pm	\$189
Microsoft Excel 2007 – level 1	8	9 am – 4 pm	\$189
Microsoft Access 2007 – level 1	12	9 am – 4 pm	\$189
Email it with Outlook Express	15	5:30 – 8:30 pm	\$95
Microsoft Outlook 2007 – level 2 NEW	18	9 am – 4 pm	\$189
Microsoft PowerPoint 2007 – level 1	19	9 am – 4 pm	\$189
Find it Easy, Find it Fast! Effective Web Searching	22	5:30 – 8:30 pm	\$95
MS Word: Creating Newsletter, Brochures & Flyers	23	5:30 – 8:30 pm	\$95
Microsoft Excel 2007 – level 2 NEW	24	9 am – 4 pm	\$189
Microsoft PowerPoint 2007 – level 2 NEW	25	9 am – 4 pm	\$189
Microsoft Access 2007 – level 2 NEW	26	9 am – 4 pm	\$189
Microsoft Excel 2007 – level 3 NEW	24	9 am – 4 pm	\$189
Microsoft Outlook 2007 – level 3 NEW	18	9 am – 4 pm	\$189
Need Office 2003? Call our office to request a session!			

You can now choose from over 3000 Online Courses in our eLearning collection – discounts for multi-course registrations

Guaranteed Run Rate - Our New "No Cancellation" Option

Nobody likes course cancellations - not you and not us! So we've launched a new program to help everyone rest easy when you register for a course at Inet-Toolbox. We now offer courses with an optional *Guaranteed Run Rate*. Simply choose the *Guaranteed Run Rate* and your course will run - even if you're the only one registered! You can't beat that kind of service, which is what we've built our training company on for the last ten years. Ask for the *Guaranteed Run Rate*, and you can write your course registration into your calendar in pen knowing that your session won't be canceled.

Inet-Toolbox is now an authorized Prometric Testing Center for IT Industry Certification Testing!

Certification exams available from Microsoft, Dell, Sun, Apple, IBM and many more.

Great location, free parking, and open Saturdays for testing!



Our calendars are subject to change – please check our Web site or call our office to verify

Details and online registration information:

<http://www.inet-toolbox.com/training/>

Inet-Toolbox Training Centre: #18, 1915 – 32 Ave. NE Calgary
phone: 703-4303 (Calgary area) 866.999.4638 (toll free)

